

Truck Shop Mechanic Job Description

1: Work hand in hand with Shop Foreman and Scheduler in truck shop on daily tasks and inventory used daily. Communicating with Scheduler on all issues found and all parts to be ordered to perform tasks needed.

2: Work with Peterbilt's, Kenworth's, all Trailer's, all Work Trucks ranging from F-150 to F-450, Forklift's, Golf Cart's, Tractors and all other Rolling Stock. Gas, Diesel and Electric.

3: Conduct regular preventative maintenance and perform regular diagnostic tests on all equipment.

4: Hours are from 7:30 – 4:30 Mon – Friday. Overtime or after hours may be required in order to take care of Trucks / Trailers for deliveries to be made on time. Pay scale will range from \$ 18 to \$ 23 an hour depending on experience.

Skills:

5+ years experience as a Diesel Mechanic would be an asset.

Must possess a valid CDL license. Class B

Ability to lift up to 75 pounds.

Excellent reading, writing and communication skills.

ASE Diesel Certification an asset but not required.

Daily work consists of the following duties:

A: Conduct regular preventative maintenance on trucks. Services, inspections, greasing all joints, air system checks, APU units, and tires.

B: Brake changes and repairs as needed.

C: Exhaust work when needed

D: Tire changes when needed. (Also knowing how to break down a tire and replace is a plus).

E: Replacing bearings as needed.

F: Replacing / Repairing air lines on Truck's and Trailer's as needed.

G: Replacing Straps on Trailers as needed.

H: Doing Routine inspections on Trailers when back from hauls. (Lights, Tires, Straps, Air lines, Brakes, Brake Cylinders and Air Bags).

I: Replacing Hydraulic lines / Repairing Hydraulic issues on equipment. Changing Hydraulic Cylinders / Rebuilding Hydraulic Cylinders as needed.

J: Working with AC systems on Vehicles.

K: Troubleshooting electrical problems on Truck's and Trailer's and other rolling stock. Including light installation / Repair along with other electrical installation needs.

J: Replacing Batteries as needed.

K: Working with the scheduler daily on work orders to be performed and material inventory.

L: Maintain accurate records of each repair performed on vehicles.

M: Maintaining a parts inventory along with a clean and organized work environment.

N: Be Prompt and ready for daily job duties.

4: Hours are from 7:30 – 4:30 Mon – Friday. Overtime or after hours may be required in order to take care of Trucks / Trailers for deliveries to be made on time. Pay scale will range from \$_____ to \$_____ depending on experience.